



# STUDENT HANDBOOK



# WELCOME

The Church of the Nazarene in Ontario invites you to join us on this learning journey. We believe that God calls women and men who are followers of Jesus to love like Him and to be like Him as we actively participate in His kingdom work. This program aims to give students the basic biblical knowledge and practical skills for effective ministry in our neighbourhoods, workplaces, and communities.

This program of study meets the educational requirements for ordination in the Church of the Nazarene.

*Rev. Tamará Hudson*

Director



# OUR COURSES

Our courses offerings are referred to as the NBC Alliance Curriculum. This is an approved course of study in the Church of the Nazarene, meeting all the educational requirements for ordination.

1. **BIB 1013** Introduction to the Old Testament
2. **BIB 1023** Introduction to the New Testament
3. **BIB 1033** Biblical Interpretation
4. **BIB 2013** Pentateuch
5. **BIB 3013** Minor Prophets
6. **BIB 2033** New Testament Gospels
7. **BIB 3053** Pauline Epistles
8. **CEM 1003** Introduction to Christian Educational Ministries
9. **ENG 1013** English Composition I
10. **HIS 2013** Western World in Ancient & Medieval Times
11. **HIS 2023** Western World & the Emerging Society
12. **OTR 4013** Developing a Missional Church
13. **OTR 2013** Global Evangelism
14. **PHI 4013** Philosophy & Christian Ethics
15. **PAS 2013** The Practice of Christian Ministry
16. **PAS 2133** Foundations of Women's Ordination
17. **PAS 3033** Christian Preaching I
18. **PAS 2023** History & Polity of the Church of the Nazarene
19. **PAS 3023** Pastoral Care & Counseling
20. **PAS 1023** Spiritual Formation
22. **PAS 4023** Church Administration & Finance
23. **THE 1043** Exploring Christian Holiness
24. **THE 3023** Systematic Theology I
25. **THE 3033** Systematic Theology II
26. **SME** Supervised Ministry Experience

# MISSION AND VALUES

## **Guiding Principles**

The District Ministry Training Centre (DMTC) is an institution of the Canada Central District Church of the Nazarene. As such, the curriculum, teaching and standards of conduct are guided by the mission, values and beliefs of Canada Central District and the Global Church of the Nazarene.

## **Our Mission**

Proclaiming the Saving Grace of our Lord Jesus Christ  
Producing Radical Disciples of Jesus Christ  
Growing Healthy Churches

## **Our Values**

We are a CHRISTIAN people: As members of the Church Universal, we join with all true believers in proclaiming the Lordship of Jesus Christ and in embracing the historic Trinitarian creedal statement of Christian faith. We value our Wesleyan-Holiness heritage and believe it to be a way of understanding the faith that is true to Scripture, Reason, Tradition and Experience.

We are a HOLINESS people: God, who is holy, calls us to a life of holiness. We believe that the Holy Spirit seeks to do in us a second work of grace, called by various terms including "entire sanctification" and "baptism with the Holy Spirit" - cleansing us from all sin; renewing us in the image of God; empowering us to love God with our whole heart, soul, mind and strength, and our neighbours as ourselves; and producing in us the character of Christ. Holiness in the life of believers is most clearly understood as Christlikeness.

We are a MISSIONAL people: We are a sent people, responding to the call of Christ and empowered by Holy Spirit to go into all the world, witnessing to the Lordship of Christ and participating with God in the building of the Church and the extension of His Kingdom (2 Corinthians 6 v1). Our mission begins in worship, ministers to the world in evangelism and compassion, encourages believers toward Christian maturity through discipleship and prepares women and men for Christian service through Christian higher education.

# STATEMENT OF BELIEF

We believe:

- In one God – the Father, Son and Holy Spirit.
- That the Old and New Testament Scriptures, given by plenary inspiration, contain all truth necessary to faith and Christian living.
- That man is born with a fallen nature, and is, therefore, inclined to evil, and that continually.
- That the finally impenitent are hopelessly and eternally lost.
- That the atonement through Jesus Christ is for the whole human race; and that whosoever repents and believes on the Lord Jesus Christ is justified and regenerated and saved from the dominion of sin.
- That believers are to be sanctified wholly, subsequent to regeneration, through faith in the Lord Jesus Christ.
- That the Holy Spirit bears witness to the new birth, and also to the entire sanctification of believers.
- That our Lord will return, the dead will be raised, and the final judgment will take place.

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# COMMUNITY LEARNING COMMITMENT

The District Ministry Training Centre (DMTC) is a community of learners. As an institution of higher education, it is attended by those who seek knowledge for use in God's kingdom. Whatever role or title its members hold, they are expected to learn from one another, to be teachable, and to be growing in their faith and identity in Christ.

As a **learning community**, we are committed to authenticity and integrity. We believe that no faith journey, nor any academic pursuit of value, is taken alone. We are accountable to one another in our studies and in our lives. In light of this, we view academic dishonesty as a direct violation of our community. Further, we believe that a wasteful, half-hearted pursuit of knowledge and truth damages both the individual and the community of learners as a whole.

We are a **faith community**. Our members do their utmost to respect and value one another. We do our best, as individuals and as a community, to pursue a closer relationship with God and to reflect His likeness. The lives we live are not divided into the "sacred" and the "secular." All that we do, we do in front of God, and we encourage one another to pursue Him with "our whole hearts." We are a learning community that benefits from the influence of many cultures and a wide variety of life experiences, and we value and respect these differences. We strive to be inclusive and hospitable, for whatever our differences, we are bound by the grace and all-inclusive love of God and are a part of his work in the world.

Source: Adapted From, Academic Catalogue, European Nazarene College, 2019

**WE BELIEVE THAT NO FAITH JOURNEY, NOR ANY  
ACADEMIC PURSUIT OF VALUE, IS TAKEN ALONE.**

# ACADEMIC POLICIES

## Attendance

Students are expected to attend all class sessions except for serious illness or because of other unavoidable circumstances. If a student cannot attend a class session, they must inform the teacher. Students are responsible for ensuring that course requirements are met. If a student misses 25% or more of class time, for any reason, the student will be dropped from a class and awarded either a “W” or an “F”, depending upon timing. This rule applies to all absences, including those caused by unavoidable circumstances. Students may withdraw from a course with a “W” provided they withdraw within the first part of the course (before 50% of the class sessions are offered). Failure to attend class will not constitute withdrawal from the course. Tuition will not be refunded, and grades will be recorded as “F” for a student who stops attending class without going through the formal withdrawal process.

## Late Policy

All assignments must be completed in order to pass the class. All assignments must be submitted electronically, or in a manner requested by the instructor. For work that is submitted late, 10% of the possible grade will be deducted for each day it is late. All work must be submitted by 5 p.m. on the day it is due. No written work will be accepted after the course end date as indicated in the syllabus.

## GRADING

60% is the minimum required to pass a course.

Grading is as follows:

A-80-100%

B 70-79%

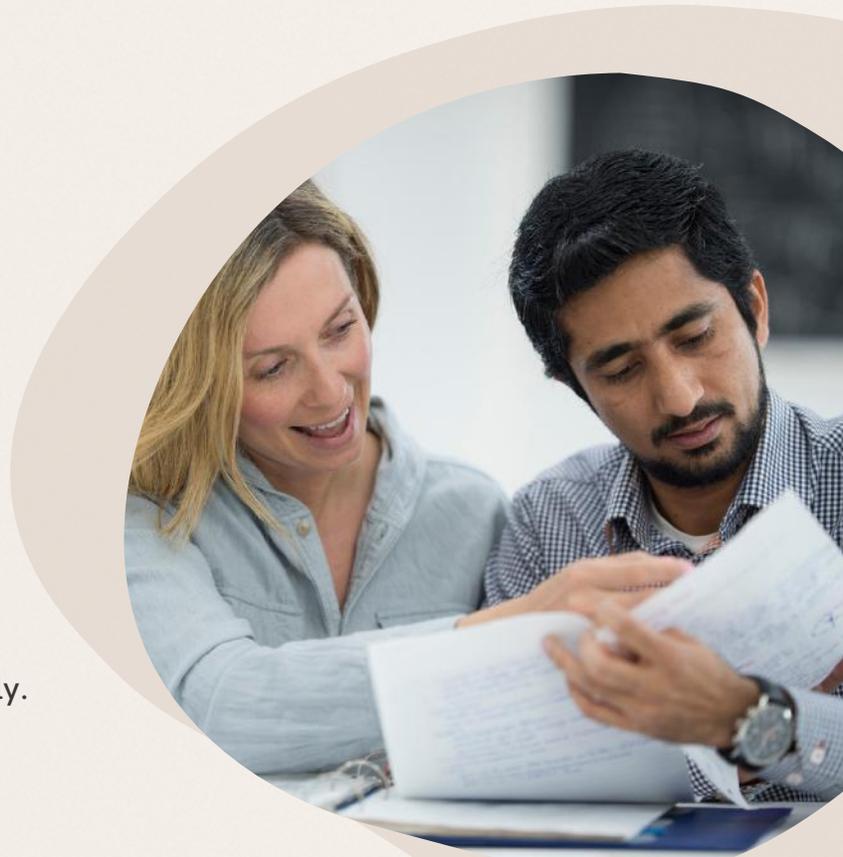
C 60-69%

F-fail or less than 60%

P-pass

W-withdrawal

Some classes will receive a Pass or Fail only.



# ACADEMIC POLICIES

## **Academic Integrity**

Honesty in all academic endeavors is vital as an expression of the Christian life. It is required that students in the District Ministry Training Centre will not participate in cheating, plagiarism (using someone else's words and ideas without giving credit to the original source), fabrication, or other forms of academic dishonesty (for example, working in groups when individual work is required). It is the student's responsibility to learn the appropriate methods of citing the sources they have used as explained by the teacher of this course. Any student who knowingly assists another student in dishonest behaviour is equally responsible. Academic dishonesty is a serious violation of academic integrity. The minimum penalty for academic dishonesty will be failure of the assignment. At the discretion of the instructor and DMTC Director, more stringent measures may be applied, including failure of the course, academic probation, or academic suspension.

## **Academic Accommodations**

Every effort will be made to provide reasonable accommodations for students who have special physical or learning needs. If you require assistance please contact the Director for more information. You may be required to submit documentation from your health care provider so that a learning plan can be created and reasonable accommodations can be made.



# FINANCIAL INFORMATION

- Fees for the 2022-2023 academic year are \$150 per course (3 credit hours.)
- All fees are due before each new class begins. Students will not receive grades or be allowed to register for any additional classes if there are outstanding fees.

## TO PAY

Fees will be paid by electronic transfer

- **Email for Payment**  
dmtc.treasurer@centralnazarene.ca
- **Security Question:**  
Program of Study Answer: DMTC

*Please indicate which course you are paying for in the notes section.*

Thanks to the Canada Central District for the rate support making it affordable.





## FACULTY

Brown, Andrew MTh  
Harris, Dale MDiv, DMin  
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Hudson Terry, MDiv  
Outar, Lisa, MA, DMin  
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Taylor, Keith, MDiv, DMin  
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## BOARD OF DIRECTORS

Rev. Steve Ottley, District Superintendent  
Mrs. Susan Davis, Treasurer  
Rev. Tamara Hudson, Director  
Rev. Otto Hung, Advisor  
Rev. Rose Sorzano, Advisor



QUESTIONS?

## CONTACT US

Rev. Tamara Hudson, Director  
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Mrs. Susan Davis, Treasurer  
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To make payments, please send e-transfers to:  
[dmtc.treasurer@centralnazarene.ca](mailto:dmtc.treasurer@centralnazarene.ca)  
*Please indicate in the notes section which  
course you are paying for.*

CANADA CENTRAL DISTRICT  
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 **DMTC**  
DISTRICT MINISTRY TRAINING CENTRE